

**Date:**

**To: Los Angeles County Fire Department**

**This event declaration letter is regarding**

**held at Fairplex on**

- **Event Description:**
- **Date & Time:**
- **Event Information:**
- **Medical Services # of Personnel and Type:**
- **Security Company Name & # of Personnel:**
- **Amount of Flammable liquids or gas:**
- **Temporary Structures(amount and size):**
- **Fireworks and/or Pyrotechnics Details:**
- **Access roads and Building Exit Details:**
- **Open flame or Fire Details:**
- **Emergency and Fire Safety Details:**
- **Seating Plan Details:**
- **Fire Hydrants and Sprinkler Connection Locations:**
- **Generator and Tent Details:**
- **Cooking Area(s) Details:**
- **Combustible Brush and Grass:**
- **Parking Details:**
- **Fencing and Barricades:**
- **Event Manager Contact Information:**

**Sincerely,**